

End CSA Liability - Summary

The purpose of this summary is to provide a high level overview of the end ongoing CSA liability process. This process will be carried out by the CSA systems CSCS, CS2 and the clerical case database (CCD), although some notifications may need to be issued by CSA caseworkers.

Where the liability is to be ended on CS2 or CSCS as a result of reactive transition, the system will automatically record a nil liability across all cases in the paying parent's casegroup. The date the nil liability will be implemented will be the transition date plus one day, to ensure that there is no break in liability and no overlap between CSA systems and the CMS system.

The nil liability decision will be displayed on the assessment and calculation screen on CS2 and the MASL and FMSH screens on CSCS as a decision of type maintenance calculation (MC) or flat maintenance assessment (FMA), and the assessment Reason Code will be Transition. All child roles in the transition casegroup will be ended on the nil liability date. A termination of interest and a request to stop broadcasts will be sent to the Customer Information System (CIS) to advise that the child no longer has a live role on CS2.

Once the liability has been ended there will be no rescheduling of the arrears, there will be one more payment with regular maintenance and arrears and then the payments will be arrears only. CS2 will automatically retain the next planned collection date and amount in the paying parent's CSA schedule and then delete all future planned collections and payments, following the retained planned collection and payment amount.

After the liability has ended CS2 will issue notifications to inform the paying parent and receiving parent that the liability has ended and to confirm ongoing payment and collection arrangements. CSCS end of liability notifications will be issued clerically by CSA caseworkers. Where the case is on the CCD, clerical notifications will be issued by a CSA caseworker.


Paying parents with a method of payment from (MOPF) of direct debit/paperless direct debit will automatically have their direct debit amended to collect arrears only, following the retained planned collection dates. Where the MOPF is deduction from earnings order (DEO) or deduction from earnings request (DER), amended notifications will need to be issued clerically by CSA caseworkers.

Where the MOPF is deductions from:

- Income Support (IS)
- Income Based Jobseeker's Allowance (JSA IB)
- Contribution Based Jobseeker's Allowance (JSA C)

A termination request will automatically be issued by CS2. If the paying parent is in receipt of other benefits e.g. Incapacity Benefit, the termination notice will need to be issued clerically by the CSA caseworker. For CSCS, a contribution to maintenance cancellation notification will be issued clerically by the CSA caseworker.

For more information refer to the Policy, Law and Decision Making Guidance: 

 This procedure uses the terms receiving parent and paying parent.

The receiving parent is the parent who receives or who is expected to receive child maintenance, known as the parent with care (PWC) or person with care (PeWC) on the system and in legislation. The paying parent is the parent who pays or who is expected to pay child maintenance, known as the non resident parent (NRP) on the system and in legislation.

NICMS to replace Child Maintenance Group in Northern Ireland

[CSA Receiving Parent Application - Manual Set Up](#)

[Manual Handling - CSA Look Up \(Applicant\)](#)

[Manual Handling CSA Contingency Summary](#)

[Manual Handling - CSA Look Up \(Paying Parent\)](#)

[Manual Handling - CSA Look Up \(Paying Parent Partner\)](#)

[Manual Handling Transition Case Data Capture Summary](#)

[Terminology Changes](#)

[Case Closure Contingency](#)

Automated Financial Transition Arrears

What date will the caseworker implement a nil liability for the 1993/2003 scheme case?

This will be the transition date plus one day, to ensure that there is no break in liability and no overlap between 1993/2003 scheme and the 2012 system.

Will CIS be notified when a case has ended on any 1993/2003 system?

Yes, a termination request will be either issued automatically by CS2 or sent by the caseworker.