




HMRC - Verify Receiving Parent Receiving CHB

This explains what happens in the background between Her Majesty's Revenue and Customs (HMRC) and the 2012 system, when the 2012 system automatically checks that child benefit (CHB) is in payment for a qualifying child (QC), during the application process. This also tells you what action to take depending on the response from HMRC.

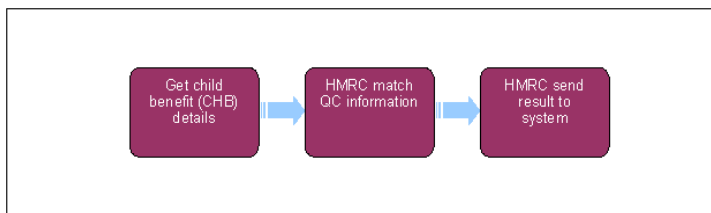
A child is considered a qualifying child if one or both of their parents is a non resident parent in relation to them and an application for statutory maintenance for that child has been made.

CHB is a tax-free payment that parents claim for their children. The payment can be claimed by anyone who qualifies. The Child Maintenance Group (CMG) use payment of CHB as a guide to whether or not a QC is a child because child benefit use very similar definitions of a child, to the CMG.

However, if CHB isn't in payment it does not mean that a child cannot be a QC. You must check that the child lives with the receiving parent and is in full time education or training. For more information on decision making refer to the Policy, Law and Decision Making Guidance 

Whichever way a check for CHB is started, the 2012 system goes through the same process. It sends all relevant information regarding the QC to Her Majesty's Revenue and Customs (HMRC). HMRC checks if CHB is in payment and returns the information to the system.

For more information refer to the Policy, Law and Decision Making Guidance 



This procedure uses the terms receiving parent and paying parent.

The receiving parent is the parent who receives or who is expected to receive child maintenance, known as the parent with care (PWC) or person with care (PeWC) on the system and in legislation. The paying parent is the parent who pays or who is expected to pay child maintenance, known as the non resident parent (NRP) on the system and in legislation.

Get child benefit (CHB) details


1. There is an automatic trigger within the 2012 system to check that child benefit (CHB) is in payment during the application process. In a receiving parent application this is when the details of a qualifying child (QC) are put onto the system and the **Sub Status** is changed to **Collect Applicant Details**. During a paying parent application the trigger comes when the **Status** is changed to **Contact** and gather other party details. When adding a QC to an existing case, the interface is triggered by selecting **Get CHB Details** in the SR.
2. The 2012 system sends details of the QC and receiving parent to Her Majesty's Revenue and Customs (HMRC).

HMRC match QC information

3. HMRC matches details to people in its database and checks whether CHB is in payment.

HMRC send result to system

4. When HMRC match the information sent from the 2012 system with the correct person on their database it will return one of the following in the CHB response field:
 - **Yes/No** indicator to confirm CHB is in payment
 - **Child not found**
 - **PWC/PEWC not found** (this option won't appear in Paying Parent applications)
5. Review the details returned from HMRC and complete the appropriate action:

- **Yes** - Continue actioning the change/application
- **No** - Investigate the reason why CHB isn't in payment, for more information on CHB refer to Policy, Law and Decision Making Guidance 



During an application process you can create a **Wait Activity**, so that further evidence can be requested and the SR can be continued at a later date

- **Child not Found** or **PWC/PEWC Not Found** - Confirm that you've used the correct details and that the child is in full time education. Where the child reference number (CRN) has been verified the process can continue.



If there is a reported change of circumstances relating to the QC and their living arrangements, follow [Change - Carer Status - Receiving Parent Not Primary Carer of QC](#).



If it is reported that a child has left education and is now working, there is no need to get evidence of this as when a QC is over 16, there are monthly checks to see if CHB is still in payment. For more information refer to [HMRC - Request CHB End Date](#).

Exceptions

NICMS replaces CMG in Northern Ireland.

Application Overview

[Child Leaves Full Time Education - QC](#)

[Child Turns 20 - QC](#)

[HMRC - Request CHB End Date](#)

If child benefit (CHB) isn't in payment will the caseworker remove the child from the case?

No, the caseworker must also check that the child lives with the receiving parent and is in full time education or training.